



Aberdeen City Health & Social Care Partnership

A caring partnership

ABERDEEN, 24 March 2020. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor Sarah Duncan, Chair; Luan Grugeon, Vice Chair; and Councillor Gill Al-Samarai, Councillor Philip Bell, Councillor Lesley Dunbar, John Tomlinson, Jim Currie, Graeme Simpson, Sandra MacLeod and Alex Stephen.

Also in attendance:- Alison Macleod, (ACHSCP), Jess Anderson (Team Leader, Legal) and Derek Jamieson (Clerk)

Apologies:- Kim Cruttenden, Alan Gray, Mike Adams, Dr Howard Gemmell, Dr Caroline Howarth, Jenny Gibb, Maggie Hepburn, Alison Murray, Shona McFarlane and Chris Littlejohn

INTRODUCTION

1. The Chair welcomed all Members and Officers to the first virtualised meeting of the IJB. The Chair indicated that some participants were present in the Council Chamber where social distancing was being exercised and that other members had joining remotely.

As the very such virtualised meeting for IJB and Aberdeen City Council, any difficulties or challenges would be captured for learning and development.

IJB REPORT STANDING ORDERS AMENDMENT - HSCP.19.122

2. The Board had before it a report by the Chief Officer – Governance, Aberdeen City Council (ACC) which the Chair intimated was a late submission and was accepted as urgent business.

The report recommended :-
that the Board -

- (a) approve a new temporary Standing Order 11 (SO11) (with the existing Standing Order 11 becoming Standing Order 12 and so on) as contained in paragraph 4.1 of the report and instruct the Chief Officer to make the relevant amendments to the Standing Orders as a result of this change and instruct the Chief Officer, as part of the annual governance review, to consider whether this should become a permanent addition;
- (b) agree to suspend Standing Order (8)(2) to make SO11 effective immediately; and
- (c) agree to temporarily remove Standing Order 14(5) with immediate effect, as this will be replaced with the new temporary SO11.

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The Board heard that the purpose of the report was to facilitate and enable decision-making in light of the Covid-19 pandemic and UK and Scottish Government advice for people to restrict social contact.

The Board heard that the Chair and Vice-Chair of the IJB, together with the Chairs of the Risk Audit and Performance and Clinical Care Governance Committee had discussed that the Committees be cancelled and that all Urgent Only Business should be arranged in discussion with the respective Chief Officer/Chief Financial Officer and the respective Chairs and progressed via a Board meeting.

The Board resolved :-

- (i) to approve the recommendations; and
- (ii) to cancel meetings of the Risk Audit and Performance Committee and the Clinical Care Governance Committee until further notice.

DECLARATIONS OF INTEREST

3. There were no declarations.

EXEMPT BUSINESS**4. The Board resolved :-**

to accept Articles 14, 15 and 16 as Exempt Business.

MINUTE OF BOARD MEETING OF 10 MARCH 2020

5. The Board had before it the draft minute of its previous meeting.

The Board resolved :-

to approve the minute as a correct record.

DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE SYSTEMS COMMITTEE OF 25 FEBRUARY 2020

6. The Board had before it the draft minute of the recent Risk, Audit and Performance Committee.

The Board resolved :-

to note the minute of the meeting.

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DRAFT MINUTE OF CLINICAL AND CARE GOVERNANCE COMMITTEE OF 4 FEBRUARY 2020

7. The Board had before it the draft minute of the recent Clinical and Care Governance Committee.

The Board resolved :-

to note the minute of the meeting.

BUSINESS PLANNER

8. The Board had before it the Business Planner.

The Board heard that a considerable volume of work connected with the ongoing CoVid-19 situation had impacted on author's ability to prepare or plan some of the intended reporting. It was agreed that only Urgent and/or Emergency matters be reported to the Board during the period of emergency.

The Board were advised that routine matters which provided updates only and did not require decision making, could be reported via a Service Update process. Members could seek clarity on such reports from the Lead Strategy and Performance Manager.

The Board resolved :-

- (i) to instruct the Chief Officer to update the Business Planner as necessary and to focus on Urgent/Emergency business only;
- (ii) to continue to submit Service Updates as appropriate; and
- (iii) to note the revised business planner.

CHIEF OFFICER'S REPORT - HSCP.19.110

9. The Board had before it a report from the Chief Officer, ACHSCP.

The report recommended :-

that the Integration Joint Board note the content of the report.

The Board heard further details on planning for CoVid-19 including current Leadership functions. The Board heard that this verbal update would be circulated with the minutes.

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The Board resolved :-

- (i) to approve the recommendations; and
- (ii) instruct the Chief Officer to circulate a brief outline of additional items verbally presented to the Board.

REVISED SCHEME OF INTEGRATION TO HOST GRAMPYAN-WIDE MENTAL HEALTH AND LEARNING DISABILITY SERVICES - HSCP.19.107

10. The Board had before it a report from the Chief Officer, ACHSCP which sought transfer of operational and budget responsibility for Grampian-wide Mental Health and Learning Disability Services (MHLD) to the Chief Officer, ACHSCP.

The report recommended :-

that the Board –

- a) note that NHS Grampian (NHSG) will be delegating operational responsibility and the associated budget for Grampian-wide inpatient and specialist Mental Health and Learning Disability Services to the Chief Officer of the Aberdeen City Health and Social Care Partnership (HSCP) which will be set out in Annex 1, Part 2 B of the Integration Scheme;
- b) consider and agree to the proposal that Aberdeen City Integrated Joint Board (IJB) hosts Grampian-wide inpatient and specialist Mental Health and Learning Disability (MHLD) Services on behalf of Aberdeenshire IJB and Moray IJB;
- c) note that NHSG will continue to fund any deficit arising from the inpatient and specialist Mental Health and Learning Disability Services delegated under these arrangements;
- d) note the proposals to amend the Integration Scheme for Aberdeen City and that it will be revised and submitted to Aberdeen City Council and NHSG for approval.

The Board resolved :-

to approve the recommendations.

GRAMPYAN-WIDE STRATEGIC FRAMEWORK FOR MENTAL HEALTH AND LEARNING DISABILITY SERVICES 2020-2025 - HSCP.19.108

11. The Board had before it a report from the Chief Officer, ACHSCP which sought approval of the Grampian-wide Strategic Framework for Mental Health and Learning Disability (MHLD) 2020-2025.

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The report recommended :-

that the Board –

- a) approve the Grampian-wide Strategic Framework for Mental Health and Learning Disability (MHL) 2020-2025 [appendix a];
- b) note Aberdeen City Health and Social Care Partnership (ACHSCP), Aberdeenshire HSCP (ASHSCP) and Moray HSCP (MHSCP) plan to refresh their respective Mental Health and Learning Disability Strategy/(ies) for community-based services in 2022;
- c) instruct the Chief Officer to report back on the Performance Framework and Programme Transformation Plan to Aberdeen City IJB on the 25 June 2020, Aberdeenshire IJB on 24 June and Moray IJB on 26 June to provide assurance of detailed plans for service redesign, timelines and measures to monitor progress and sustainability.

The Board resolved :-

to approve the recommendations.

MENTAL HEALTH DELIVERY PLAN - HSCP.19.113

12. The Board had before it a report from the Lead for Community Mental Health, Learning Disabilities & Substance Misuse Services which sought approval of the Aberdeen City Community Mental Health Delivery Plan, known as Promoting Good Mental Health, which will run from April 2020 – March 2023.

The report recommended:-

that the Board –

- a) approve the Community Mental Health Delivery Plan known as Promoting Good Mental Health with effect from March 2020;
- b) note that update reports on implementation will be presented annually to Clinical Care Governance Committee

The Board resolved :-

to approve the recommendations.

TRANSFORMATION - DECISIONS REQUIRED: DIGITAL - HSCP.19.116

13. The Board had before it a report from the Chief Officer, ACHSCP. The report sought approval from the IJB to incur expenditure, and for the Board to make a Direction to Aberdeen City Council and NHSG in relation to projects that sit within the Partnership's Data and Digital, and Demand Management Programmes of Transformation.

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The report recommended:-

that the Board –

a) approve the expenditure, as set out in Appendix A, relating to the Care Management Electronic Monitoring System project, and make the Direction relating to this project as per Appendix B and instruct the Chief Officer to issue this direction to Aberdeen City Council; and

b) approve the expenditure, as set out in Appendix C, relating to the transfer of Adult Vaccinations from General Practice, and make the Direction relating to this project as per Appendix D and instruct the Chief Officer to issue this Direction to NHS Grampian.

The Board heard confirmation that Option 2 as presented was the preferred Option.

The Board resolved :-

to approve the recommendations.

TRANSFORMATION - DECISIONS REQUIRED: DIGITAL - HSCP.19.116

14. This Exempt report was approved at Article 13.

**DEVELOPING HEALTH AND CARE FACILITIES FOR COUNTESSWELLS
(UPDATE) - HSCP.19.109**

15. The Board had before it a report from the Chief Officer, ACHSCP which sought approval of an addendum to the ACHSCP Pharmaceutical Care Services Plan and to provide an update on work ongoing to provide health and care facilities for the new development in Countesswells.

The report recommended :-

that the Board -

a) approve the addendum to the Aberdeen City Health and Social Care Partnership's Pharmaceutical Care Services plan, as attached at Appendix A and instruct officers to publish the addendum for the attention of the independent pharmacy community; and

b) instruct the Chief Officer to progress with the model for delivering an interim health facility for the community in Countesswells, as outlined in the report.

The Board resolved :-

to approve the recommendations.

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2020/21 SUPPLEMENTARY PROCUREMENT WORK PLAN 2 - HSCP 19.121

16. The Board had before it a report from the Chief Officer, ACHSCP. The report presented a supplementary 2020/21 procurement work plan for expenditure on social care services, together with associated procurement business cases, for approval.

The report recommended :-

that the Board –

- a) approve the expenditure for social care services as set out in the supplementary work plan at Appendix A,
- b) approves the award of contracts as set out in the procurement business cases at Appendix B,
- c) make the Direction, as attached at Appendix C,
- d) instruct the Chief Officer to issue the Direction to Aberdeen City Council.

The Board resolved :-

to approve the recommendations.

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